

**Facilities Committee Meeting**  
**Central office**  
**September 17, 2014 / 4:00pm**  
***Minutes***

**I. OPENING PROCEDURES**

A. Time- *Call to Order*

B. Attendance: C. Gunkle, J. Lindsay, B. Merkle, L. Christman, J. Melber, K. Parsons,  
P. Spitzer, S. Hafner, T. Bergey, S. Knoll

**II. APPROVAL OF MINUTES OF August 20, 2014**

**III. PRESENTATIONS / REPORTS**

- **Liberty Bell Outdoor Classroom:** Mr. Hafner and Mrs. Spitzer presented a plan for the PTA to create an outdoor classroom in the court yard next to Mr. Hafner's office. There were several concerns that were addressed:

Who was going to maintain the area once it has been built? *The PTA has set up a committee exclusively for the maintenance of such areas. The committee would be responsible to monitor at all times, especially in the summer months.* L. Christman also suggested that they might want to reach out to the Boy Scouts, Girl Scouts or another group as a service project.

Type of plants being installed – Size? Growth? Insects? *The sketch that was presented is only the first draft – PTA will revisit the type of plantings and keep in mind growth, attracting insects, and the size when planted.*

The facilities committee agreed that the PTA could move forward with their plans – T. Bergey would like to meet with contractor before any work is started. He will also look into putting in a concrete sidewalk from the art room wing for ADA compliance. Support Services will work on creating an AR to address a school group's agreement to work with facilities when doing projects of this nature.

**IV. CURRENT BUSINESS**

- **Liberty Bell Asphalt:**

The project was substantially complete August 14, 2014.

A few problems arose following completion: locked sanitary drains - corrected August 22, 2014, power was found cut to parking lot lights – corrected August 25, 2014

The punch list will be complete September 20, 2014, which includes painting of the curbs.

There are aesthetic concerns:

- Cutout in asphalt from cut power line
- Color/surface difference in front of door (different concrete pours due to traffic jam at time of delivery)
- Water ponding would require jack hammering out of entire slab to expansion
- Crack developing – Cracking in concrete is normal

Structurally the pavement is sound, however we will hold the 5% retainage fee until all work has been completed satisfactorily.

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- **Lower Milford Roof:**

The Lower Milford Roof was substantially complete August 8, 2014. Damage to grass (deep ruts) is being reviewed by district grounds.

All leaks appear to have been resolved, we are waiting for warranty information.

- **Lower Milford Water:**

This affects the drinking water, not sewage.

DEP contacted SLSD with concerns regarding the Operator, we have spoke to Operator and DEP. Issue is strictly licensing. We are working with the DEP and Operator to resolve.

- **ESCO/CM3 energy project:**

Project was to be substantially complete August 18, 2014. Extensive issues were found with project: nearly 30% of all existing hardware was failing and enthalpy was not functional. Sean McKenna will be shadowing Contractor's work to ensure that all is being completed properly. Revised date of completion is October 19, 2014.

Work being completed in High School, Middle School, Liberty Bell Elementary, and JPL Intermediate School.

- **Possible 2015 projects:**

- Middle School sidewalk / front entrance
- Middle School parent drop-off / roadway on side of building
- Middle School roof drains
- Bulk Storage / blue shed by Preston Lane
- Security/Safety upgrades

- **New Elementary School Update:**

T. Bergey met with Chuck Castetter of the Upper Saucon Fire Department, he advised on the placement of walking paths and fire hydrants.

L. Christman & T. Bergey met with the township (zoning officer, engineer, and lawyer were present), they liked the placement of the building and they would like to move forward with the land swap. The meeting in general was very positive.

Well drilling will begin in the next couple of weeks. This will determine if Geothermal in new building is possible.

Discussion took place about the estimated costs to add seating in the gym.

T. Bergey will attend the Planning Commission meeting at the township building on Monday night – Oct 7, 2014.

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- **Central Office space:**

The Central Office space remains problematic. All areas in the basement (used for storage) have mold and mildew. Heating and cooling are still issues, and there still is not enough space for the number of staff that work in the office.

VI. VISITORS' COMMENTS

VII. ADJOURNMENT